

# General Education Adjustments



Student Name and ID# \_\_\_\_\_

Completed Course(s) with Multiple General Education Designations:

Cognate area to which course should be applied:

Dept Course # Title

Dept Course # Title

Dept Course # Title

Dept Course # Title

Dept Course # Title

**Course Types**

- M/X** Diversity & Global Perspectives
- R** Fine Arts
- P** Historical Perspectives
- K** Leadership & Ethics
- L** Literary Analysis
- Q** Quantitative Reasoning
- B/C** Scientific Inquiry
- Y** Social Analysis
- W** Writing Proficiency

**Please return completed form to:**

**Records Office**

Room 210 Irvine Administration Building

Fax: 740-376-4729

Phone: 740-376-4723

Email: [records@marietta.edu](mailto:records@marietta.edu)

**Important Information:**

This form is provided to allow students to notify the Records Office of courses that are currently being applied toward a particular general education requirement but that the student wishes to be used for fulfillment of a different general education requirement.

Please note that this form may only be used for courses that carry multiple general education designations. It is not intended for use in requesting exceptions within the general education requirements. Such requests should be made by petition to the Academic Standards Committee. Contact the Records Office for information on the petition process.

Students should also be aware that a single course may only be used toward fulfill of one general education cognate area requirement. However, courses may be applied toward both a cognate area and either the first year program requirements or a writing proficiency requirement. Courses may also be applied both toward the general education and major/minor/certificate requirements.

A maximum of three courses from a single subject area (or prefix, such as PSYC) may be applied toward the general education.

**For Records Office Use Only**

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Date Posted